

Professional Development Activity Request

Date 9/30/20

Activity Request submitted by: Natalie Kirchoff Truman High School
(name) (school)

Activity aligns with:
1-3 District CSIP Goal: Goal #1Increase student achievement and performanceGoal #2Align district programs for continuity and cohesivenessGoal #3Maximize resources to facilitate learning
 _____ Building SIP Goal: _____

Activity Focus Area(s):
 Literacy Curriculum Technology
 At-risk _____ Mathematics Instructional Strategies/Improvement

Funding Source(s): _____ Approved by: (Both the PD rep and principal must sign)
 _____ Building _____ Bldg. PD rep _____
 _____ Department--- Dept. name _____ _____ Bldg principal _____
 _____ Special Projects (District PD funds)

Professional Development Activity Description

List name of activity and briefly describe: FLAM (Foreign Language Assoc of MO) conference: Requesting Digital Access to the conference

Location Digital Date of activity October 24, 2020

Participant names Natalie Kirchoff,Cuquita Evans, Stefani Jones, Stephanie Gipfert, Brandi Pruento, Jimmy Thornburg, Dora Fonseca, Stephanie Davis Angel Burseson, Katy Owens, Jessica Niehues, Marisa Rodriguez, Megan Keane, Caroline Powell, Austin Thomas

Substitute Salary
 Substitute costs (\$95 per day w/benefits)
 0 _____ x 0 _____ x 0 _____ = 0 _____
 # of subs # of days \$95.00 Total

Staff compensation
 Stipend (\$20 per hour w/benefits) 0 _____

Purchased Services
 Airfare (total \$) 0 _____
 Registration* (Total amount) 120 _____
 Lodging** (Total amount) 0 _____
 Consultant Fee 0 _____

Materials/Supplies 0 _____

Grand Total: _____

Expense Summary:

	<u>Cost</u>	<u>Fund</u>
100/HS=300	_____	Building funds
_____	_____	Department funds
120	_____	Special Projects

Required Forms *(Must be attached to this request)*
 Authorized Leave Form *
(A separate form must be completed for each participant)

Time Sheet
(A separate time sheet must be submitted for each participant)

Travel Request/Reimbursement Form
 Travel Request/Reimbursement Form * **Please include copy of registration**
 Travel Request/Reimbursement Form****You will need to make your own hotel reservations.**
 Consultant Form

Request for Materials and Supplies Form

Activity:
 _____ Approved
 _____ Not approved

Prissy LeMay

Building Name: THS/WCHS.VHHS/MS Activity Date: Oct 24, 2020

Please provide a brief description of your building activity including your plan for sharing. We have 15 participants for a total of \$420. Each HS building is paying \$100 towards registration (total \$300)

Access to the virtual sessions provided for the FLAM conference. Each person will have access to these for one school year

Keynote sessions are available until 12/31/2020. \$100 will purchase 3 district codes and \$20 for and individual after district purchase.

Content will be shared and implemented in Cross District sessions and in building among FL teachers for instructional and technology use in their classrooms.

These strategies can also be shared to other departments including ELL.

Criteria for High-Quality Professional Development

**Mark all that apply to the activity described above.*

Part I: High-quality professional development:

- actively engages teachers, over time.
- is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
- is directly linked to district and building school improvement plans.
- is developed with extensive participation of teachers, parents, principals, and other administrators.
[*Parent participation may be at the CSIP level]
- provides time and other resources for learning, practice, and follow-up.
- is supported by district and building leadership.
- provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.

other other items unfillable but are included

Part III: Topics for high-quality professional development may include:

- content knowledge related to standards and classroom instruction.
- instructional strategies related to content being taught in the classroom.
- improving classroom management skills.
- a combination of content knowledge and content-specific teaching skills.
- the integration of academic and vocational education.
- research-based instructional strategies.
- strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
- strategies to assist teachers in creating and using classroom assessments.
- instruction in the use of data to inform classroom practice.
- instruction in methods of teaching children with special needs.
- instruction in linking secondary and post-secondary education.
- involving families and other stakeholders in improving the learning of all students.
- strategies for integrating technology into instruction.
- research and strategies for the education and care of preschool children.
- research and strategies for closing achievement gaps between diverse groups of students.
- other other items unfillable but are included

Please make a copy of this completed form for your records.